



# BALLAJURA JUNIOR FOOTBALL CLUB

## CLUB BY-LAWS

The following BY-LAWS of Ballajura Junior Football Club have been introduced to assist in making our Club a safe and pleasant environment, for all players and parents who enjoy being involved in junior sports.

### 1 GENERAL

- 1.1 The following BY-LAWS are to be adopted by Ballajura Junior Football Club (the Club) Officials, Team Officials, Parents, Players and any other body associated with the Club.
- 1.2 Any misinterpretation of a BY-LAW must be referred to the Committee. The interpretation provided by the Committee will be accepted as true meaning.
- 1.3 The Club BY-LAWS may be added to or modified at any time after approval by majority vote at a monthly, or special meeting of the Club Committee.
- 1.4 The In-House Tribunal Panel referred to in these BY-LAWS consists of not less than three members of the Executive Committee of the Club.
- 1.5 A person or persons found by the Club Committee to be in breach of the BY-LAWS or Rules and Bylaws advised by the Governing Bodies (eg. East Perth or WAFC) will be called in front of the In-House Tribunal Panel at a special meeting to be held answerable for their actions.
- 1.6 The Teams Selection Committee referred to in these BY-LAWS consists of not less than **three** (3) members of the Club Committee plus at least one of the Executive Committee. The Executive Committee reserve the right to include other persons they consider valuable in the selection process. This Selection Committee will be chaired by the President or a Vice President.
- 1.7 Club or Team Official referred to in these BY-LAWS is any person who represents BJFC in any capacity.
- 1.8 All club representatives at all levels are bound by the rules, regulations, bylaws and ethics of the West Australian Football Commission, East Perth and any other Controlling Body.

### 2 REGISTRATIONS AND TRANSFERS

- 2.1 REGISTRATION DAYS shall be set by the Club Committee. However at least one of these days must coincide with the National AFL advertised Junior Registration Day.
- 2.2 REGISTRATION DAYS – Committee or other nominated person will take all registrations, Coaches or team managers may not take any part in the registration process of the age group which they have been appointed to coach. Coaches and Team Managers are not permitted to discuss team composition with Registration Officials.

#### TRANSFERS AND REFUSALS:

- 2.3 Before re-registration will be accepted or a transfer to another club is authorised, all moneys owed by the player from past or present seasons must be paid in full.
- 2.4 Applications for transfer from BJFC to any other club will be refused if the player is currently serving a club suspension (unless approved by the Executive Committee for other reasons)
- 2.5 The Committee members present during the Club registration Day have the authority to refuse a registration of an applicant for new or re-registration. A valid reason for refusal must be advised to the Club Committee.
- 2.6 If, for any reason, a new application for registration or transfer to the Club may be questionable, the application may be submitted to the Executive Committee of the Club for approval or rejection.



## POST REGISTRATION DAY APPLICATIONS

- 2.7 Any player requesting to play with BJFC after the official REGISTRATION DAYS have past, **must first** apply to the club Registrar, if accepted, the Selection Committee will allocate the player to an age group/team. Coaches or Team Managers are not authorised to accept any players into their team.
- 2.8 A player applying for registration with BJFC is not permitted to associate or train with any group/team until his application for registration is accepted by the Selection Committee.
- 2.9 Any player requesting a transfer from one team of the same age group/team within the club, must first apply in writing or email to the Committee of the Club, stating the reason for the request. The request must be made before team lists are finalised with East Perth. The Committee will decide, based on the clubs best interest, if the transfer is granted or rejected, giving the reason for their decision.

## 3 COACHES, MANAGERS AND TEAM RUNNERS RESPONSIBILITIES

- 3.1 To report directly to an Executive Committee member any on or off field incidents by players, parents or officials. During games, if an Executive Committee member is not present, reports are to be made to the appointed Coaches Co-Ordinator or other Club official. This will ensure that a current, up to date player profile can be maintained. The report must include the action taken by the coach during a game to deter repeat or escalation of the incident
- 3.2 To report to the Club Committee any player or parent he/she considers being in need of disciplinary action. Examples would include, but not limited to:
  - ✦ Players continuously disruptive at training, before, during or after games and club excursions.
  - ✦ Bullying either directly to another player or via any form of social media activity which can be deemed as 'club related'.
  - ✦ On field actions witnessed by more than one person but not reported by the field umpire for the game.
  - ✦ Any form of actions, either verbal, written or physical by a parent or associate of the Club who is deemed to be defaming the Club or provoking an incident.
- 3.3 To follow the concept of Junior Football (**Auskick and Modified Rules** only) in regards to equal opportunity for all registered players with the Club.  
In particular:
  - ◆ Equal time spent on the ground.(unless for disciplinary reasons
  - ◆ Differing positions of players to gain experience.**NOTE: The requirements for FULL RULES teams are as per the Association by-laws.**
- 3.4 Every Coach from under 9's to under 17's including Colts must be accredited, or be in the process of obtaining accreditation at the earliest opportunity, before the start of the season. Any Coach who is not accredited or obtaining accreditation must be replaced immediately.
- 3.5 All moneys paid by players to team Managers, Coaches or Club Officials, (including team sponsorship which must be approved by the Committee of the Club) must be paid to, and duly recorded by the Club Treasurer within a reasonable time after receipt.
- 3.6 Coaches and team officials are not authorised to accept any players into their teams. A player is not permitted to participate in any team until his application for registration is accepted by the Selection Committee.
- 3.7 Coaches or team officials are not permitted to approach any player/s regarding transferring between teams.
- 3.8 Coaches under no circumstances are permitted to approach the umpire during or immediately after a game in an aggressive manner or to offer derogatory comments.
- 3.9 As an official of a game, no person in the capacity of Goal Umpire, Boundary Umpire, First Aid Officer or Water Carrier is permitted to coach the players while on the oval.
- 3.10 A team runner is only permitted to deliver a message from the official coach then return to the bench.
- 3.11 All Coaches, Managers, Assistant Coaches and Club Officials who do not have children of their own in their care or associated are required by law to obtain a 'Working With Children' card from the police.



- 3.12 Coaches must instil a sense of fair play and spirit of the game in their players.
- 3.13 Coaches and Team Managers should not display behaviour that is unbecoming to the club. This includes, but is not limited to:
- Swearing
  - Aggressiveness
  - Approaching the umpire
  - Criticising the umpire
  - Over competitiveness
  - Encouraging players to cheat or to play outside the rules of the game
  - Cheating (eg. Not playing within the rules regarding rotation, change of player positions etc.)
  - Engaging in any derogatory social media activity.

#### 4 PENALTIES AND DISCIPLINE

##### Players:

- 4.1 Should any fines be imposed on the club by East Perth for incorrect uniform being worn by a player during a game, such fines will be borne by the player or the team.
- 4.2 Players are to attend training's in correct football attire or they will not be permitted to join in the normal training drills.
- 4.3 Any player receiving a red card, 3 yellow cards or any Club suspension for misconduct in one season, will be ineligible to win an end of season trophy.
- 4.4 Players failing to attend training sessions, without reasons given to the Coach or Manager may, at the discretion of the Coach, be excluded from the team for part of or for the full game immediately following the missed training session/s. Parents will also be notified and provided with the reason for exclusion.
- 4.5 The In-House Tribunal Panel will be responsible for the handing down of appropriate penalties to players, who are reported by their Coach for continually causing problems or disturbances at training.
- 4.6 Any player causing embarrassment\* to the club before, after or during a game will automatically receive a 2 game suspension and a warning. The warning will state that any further embarrassing action with intent by the player will result in expulsion from the club.  
\* eg: removing jumper in aggression, fighting, verbal abuse of spectators or opposing Club representatives, physical aggression etc.
- 4.7 A player striking, kicking or spitting at any other player at training or during a game with intent, shall receive a minimum of a 2 game suspension plus any other penalty the In-House Tribunal Panel see fit.
- 4.8 It will also be the responsibility of the In-House Tribunal Panel to allocate fitting penalties for players for any other reason including infringements of the rules during a game, not noticed and duly reported by a field umpire. A detailed report by letter or email must be completed and forwarded to the Club President for action.
- 4.9 A list of players or player's parents will be compiled at the end of each season to be reviewed by the club Committee prior to the next Registration Day. Players or parents persistently causing problems during games, at training's, on Club excursions or generally within the club will appear on the list and a decision will rest with the Committee if such person will be allowed to register with the Club for the next football season.
- 4.10 Any player asked by the In-House Tribunal Panel to attend a special tribunal hearing, or monthly meeting of the Club Committee to answer to accusations of misconduct, **will not** be permitted to represent the Club in any game, or official capacity, until the In-House Tribunal Panel have cleared that person to play.
- 4.11 The In-house Tribunal Panel reserve the right to increase, or double if they see fit, any penalty imposed on a player by a Controlling Body (i.e. East Perth, Cross Districts Tribunal, WAFC)
- 4.12 Any player/parent or official found guilty by proof of engaging in social media activity which can be considered as threatening, detrimental, embarrassing or derogatory to another person associated with BJFC competition or the Club will be reported to the Executive Committee for further action to be taken by the In-house Tribunal Panel.



#### 4.13 **YELLOW CARD – RED CARD**

The following penalties are imposed by the Club for any players receiving the following in one season.

##### **YELLOW CARD**

- 1<sup>st</sup> CARD:** Player will receive counselling from the players coach.
- 2<sup>nd</sup> CARD:** Player will receive **one week** club suspended sentence and counselling from the Coaches Coordinator.
- 3<sup>rd</sup> CARD:** Player will receive a prescribed penalty from East Perth **PLUS** the suspended sentence of **one week** (for the second Yellow Card) will be imposed. This in addition to counselling from the In-House Tribunal Panel. (See 4.3)
- 4<sup>th</sup> CARD:** The In-House Tribunal Panel will meet with the player, after which, a decision will be made if a suspension is to be imposed, or if the player is to be expelled from Ballajura Junior Football Club.

##### **RED CARD**

- 1<sup>st</sup> CARD:** Player will serve the prescribed penalty or P & D Tribunal sentence for the offence, in addition, will receive an automatic suspended sentence, equal to the sentence imposed by East Perth. The Coaches Coordinator will also counsel the player.
- 2<sup>nd</sup> CARD:** Player will serve the prescribed penalty or P & D Tribunal sentence, **in addition** will serve the suspended sentence from having received the first RED CARD. The In-House Tribunal Panel will counsel the player receiving the card.
- 3<sup>rd</sup> CARD:** Player will receive automatic expulsion from Ballajura Junior Football Club

Any player consistently receiving excessive numbers of yellow or red cards in one or consecutive seasons will be required to meet with the In-House Tribunal Panel who will counsel the player and, if necessary administer an appropriate penalty.

### **Teams/Individual Players**

- 4.14 Any member, members or team of the BJFC that, by result of their actions, cause the Club to be penalised may also have a Club penalty imposed, at the discretion of the committee or appointed panel, directly on identified culprits. This penalty may include, though not limited to, a fine, community service to the club (e.g. fundraising, Auskick/Modifieds duties, canteen duties), suspension, or a combination thereof. Failure to comply with the applied penalty may result in suspension of the player(s) involved."

### **General note:**

Any suspensions imposed by the In-House Tribunal Panel at the end of a season will carry forward to the following season or advised to the new Club in the situation of a player requesting transfer.

### **Parents or Club Officials (Club Officials for this purpose includes team Coaches and Managers)**

- 4.15 Any misconduct by a parent or Club official during a training session or game will automatically receive a written warning. The warning will state that any further misconduct by the parent or Club official will result in instant expulsion from the club.
- 4.16 Parents or Club Officials are not permitted to approach any player/s regarding transferring between teams.
- 4.17 Alcohol is not permitted in the vicinity of the players during games or training sessions. Any person reported to the Club Committee for committing this offence will first receive a written warning, then if there is a repeat breach of this bylaw the parent/player will be asked to leave the club.



## 5. CLUB CAMPS AND/OR EXCURSIONS:

- 5.1 Camps are not available to Auskick players or teams of the under 9's or 10's age groups unless permission is granted by the Club Committee and conditions stipulated are adhered to.
- 5.2 Before a camp can operate, there must be a minimum ratio of 1 adult to 7 players accompanying the group and an application made to the Club Committee by letter or email at least one month prior to the camp departure. A camp will not be permitted to go ahead if this criteria is not met.
- 5.3 For all age groups, a parent approval must be signed by a parent or guardian of the player exempting the Club from liability if the player suffers injury through direct disobedience or misadventure. Information on any medical problems which may exist must also be provided on the form.
- 5.4 Players cannot take or consume alcohol, cigarettes or illegal drugs at any camp.
- 5.5 Upon arrival at the camp, the players must be informed of the rules set out by the camp supervisors. If necessary, out of bounds areas are to be established. These areas would include any water area which is unsupervised or any area which may cause harm to the players.
- 5.6 A person must be nominated at home, who will be kept informed if the return time changes. This then provides a facility for parents to find out exact time of arrival and avoid unnecessary waiting at the pick up point.
- 5.7 Groups of players should be allocated to each attending adult when participating in camp activities.
- 5.8 A schedule of activities should be compiled to reduce spare time and avoid players becoming bored and thereby seeking other interests.
- 5.9 A roster for parents must be drawn up to ensure constant supervision throughout the entire duration of the camp (including night time). The roster should highlight and maintain strict supervision at danger areas: ie pools, lakes or other water areas. An adult supervised kitchen roster can also be drawn up covering duties such as washing and drying of dishes, cleaning tables, sweeping eating areas etc.
- 5.10 Methods of punishment for disobedience must be formulated and advised to the players before the start of the camp. This may include a parent to collect a child from the venue if he is consistently disobedient, or reporting the player to the In-House Tribunal Panel for further disciplinary action.
- 5.11 Venues must be left exactly how they were found. It is recommended that any damaged or other problem areas found on arrival at the venue, be immediately reported to the venue authority to avoid our club being blamed for damage previously caused by a preceding group. Any unforeseen accidental damage must also be reported immediately to the venue authority, then a written report of how the accident occurred must be submitted to the Club committee.
- 5.12 The Club will not accept any responsibility for damage caused to property by any players/s not supervised at the time of the incident. Accompanying parents/camp supervisors are expected to take full responsibility for children in their care.

## 6 TROPHIES AND CLUB AWARDS

- 6.1 No trophies or other awards, other than Club approved awards, are to be given out during official end of season Club trophy days.
- 6.2 Any player will be ineligible to win a trophy for the following reasons:
  - ◆ If the player is in any financial debt to the Club
  - ◆ Has received three or more yellow cards through the season.
  - ◆ Has received one or more red card through the season.
  - ◆ Has been suspended by the club for any misconduct.
  - ◆ Other reasons for which the Committee see fit to impose such penalty.
- 6.3 **Participation trophies only** shall be awarded to each player including all age groups between Auskick and under 12's inclusive.  
Six (6) trophies are awarded per team in the 13's to 17's age groups. These are inclusive of Best and Fairest and Runner up trophies.



**SUMMARY CLAUSE:**

Should any situation arise that is not covered by existing By-laws, then the Committee may elect to resolve the matter and any such resolutions shall become an immediate amendment to the By-laws.